

January 18, 2023

DCFS Directors Meeting

Present: Larry Stamm, Ray Thiessen, Donna Hampson, Rod Reimer, Marie Hyde, Eric Gautier, Ray Johnson

Called to order 5:10pm

1. Adoption of Agenda

Ray J moved to adopt the agenda as presented; Rod seconded.

2. Minutes from November 16, 2022

Larry asked if there were any additions to the agenda, no additions were provided.

Ray J moved to adopt the minutes as presented; Eric seconded.

3. Financial Reports

Donna presented the BRKH and DCFS financials.

Donna indicated that adjustments were made to the 2023 Budget for both BRKH and DCFS as the 2023 premiums for EI, CPP and WCB recently became available.

Donna indicated that she has not yet received an invoice from DCA for rentals in 2022. She will contact Pete A to remind him.

Donna requested that Ray T contact resaw lender for payment schedule breaking down the principle and interest.

Donna moved to accept the BRKH financials as presented, Ray J seconded.

Donna moved to accept the DCFS financials as presented, Eric seconded.

Donna moved for Larry to provide permission to CRA for Donna to have access to the BRKH and DCFS CRA accounts; Rod seconded.

4. DCFS management report

Ray T presented DCFS Managers Report

5. Correspondence

There was nothing to report for correspondence.

6. Old Business

a) Status of DFASS loan

Larry presented to the Board a letter from DFASS requesting a loan to cover outstanding costs (~30K) to insulate and side the Schoolhouse. DFASS would need the loan by this spring/summer. No concerns were voiced from the Board and no motion was made.

b) Manager search committee

The following Board members agreed to be on the committee: Larry, Rod, Donna and Ray J. The committee agreed to meet on February 7 at the Dunster Schoolhouse to draw up a job posting.

c) First Nations Board member(s)

Larry presented to the Board a draft letter addressed to one of the First Nations regarding a seat on the Board. Minor edits were suggested. The Board felt the letter set a good tone and was clear and concise.

Larry noted that the DCFS bylaws should be updated with a special resolution at the AGM, with respect to the First Nations seat on the Board.

d) Capture of motions made via email

On November 29, 2022, Kerry McNaughton motioned to approve the purchase of the Weinig moulder in Richmond, subject to the outcome of inspection. Ray J. seconded. Eric, Daylene and Donna responded in favor of the motion. None opposed.

On December 9, 2022, Donna motioned that DCFS loan BRKH \$10,000 (to be recorded as BRKH receivables/DCFS loan respectively). Ray J seconded. Eric, Rod, and Kerry responded in favor of the motion. None opposed.

7. New Business

a) Set the date for the AGM in March

The Board agreed to Thursday March 2 at 5pm at the Dunster Schoolhouse. The DCFS will go first, followed by BRKH.

b) Board recruitment and succession planning

This item was parked for discussion until the next DCFS meeting.

c) Community Grants

The Board agreed to a total of \$5,000 for disbursement. Marie indicated that she had already updated the DCFS website with an application deadline of February 15. It was suggested that Marie advertise the grant on Facebook.

8. In Camera discussion RE: complaint from community member

Donna moved to go in-camera; Ray J seconded.

9. Adjournment

Eric G motioned to adjourn; Rod seconded.

Meeting adjourned at 7:28 pm