

Dunster Community Forest Society
Directors Meeting
November 28, 2018

Called to order at 1900.

Present: Larry Stamm, Chuck McNaughton, Ray Thiessen, Ray Johnson, Kelly McNaughton
Guest: Vincent De Niet

1. Adoption of Agenda

Motion to accept the agenda as amended. Moved: Kelly, Seconded: Ray J. Carried.

2. Minutes of the October 24, 2018 Meeting: Read.

Motion: To approve the minutes as read. Moved: Ray J., Seconded: Chuck. Carried.

3. Treasurer's Report & Budget Discussion

Donna's report was reviewed. The credit card for the manager is in process with the bank. Donna has engaged TBJ for the annual financial review. The GST payment of \$22,010.54 is due in February so we need to account for this in the budget. Donna & Ray have met & initiated the budget for 2019 & they will review it prior to the next meeting.

Motion: To accept the Financial Report. Moved: Kelly, Seconded: Ray J. Carried.

4. Manager's Report

Ray referred to his report. Sarah has initiated her training with Ainslee. The Province controls & regulates seed. Ray is also getting some fir seed. All the piles in the Kiwa are burned. There are 11 backlogged piles to burn, mostly on R road -we are in good shape regarding fire hazard.

5. Correspondence

a. eco-Options Energy Cooperative

Larry received an email from this organization. It is a company in the Lower Mainland that has been doing propane conversions & they want to get into eco-diesel. They have also spoken to Ray T., in the past, but not followed up on the contact. They are requesting a fiber supply agreement. Ray T., had communicated to them that they could not get a fiber supply agreement. He told them that they would need to have bought land & established contracts, prior to initiating a fiber supply agreement.

6. Old Business & Business Arising from the Minutes

a. Newsletter update

100 copies will be available December 6.

b. Website maintenance

Vincent suggested having the Newsletter on the website – this will go ahead.

c. Credit card for manager

This is in process.

7. New Business

a. Office rental rate

The DFASS wants to increase our rent from \$200 monthly to \$400 monthly. We are only renting a small space. Ray T., has brought several groups to the DFASS, re income for them. We use the office

3 days weekly & we pay for \$75 of the \$100 billed to the DFASS for internet. Larry will request their rationale for the increase.

b. Update of Policy Manual

When we changed our By-Laws for the new Society's Act, we now need to update the Policy Manual. Kelly will help Larry with same.

c. Investment of reserve funds

Larry enquired regarding GIC rates at Scotia Bank. For a cashable GIC the rate was 1.25% & a non-redeemable was 1.7-2.5%. Suggested to check into Credit Union rates – Larry will look into.

d. Advertising Community Grants

We have advertised in the past, in January, with a deadline of January 31 for receiving applications. Larry wonders if we should advertise this sooner. This would work. Ray T. suggested that Sarah could do this. The advertisement will go on the website, in the papers & on Pete's email list. Vincent will update the old advertisement from the website for this.

8. In Camera session

Motion: To move to In Camera. Moved: Kelly, Seconded: Ray J. Carried at 2025.

Motion: To move out of In Camera. Moved: Kelly, Seconded: Ray J. Carried at 2027.

Next meeting: The next meeting will be December 18, 2018 at 1900 hrs.

Motion: To adjourn the meeting. Moved: Kelly, Seconded: Chuck. Carried at 2029.

Respectfully submitted,

Kelly McNaughton
DCFS Secretary