

Dunster Community Forest
Directors Meeting
January 17, 2018

Called to order at 1901.

Present: Larry Stamm, Archie McLean, Donna Hampson, Chuck McNaughton, Ray Thiessen, Richard Chambers, Kelly McNaughton.

Agenda

Motion: to accept the agenda. Moved: Archie, Seconded: Richard. Carried.

1. Minutes of the December 13, 2017 Meeting: Read.

Motion: To approve the minutes as read. Moved: Donna, Seconded: Chuck. Carried.

2. Treasurer's Report

Donna referred to her report. Donna revised our year end statements accordingly with the work with the Accountant. An additional \$2000 was budgeted for accounting. She allocated another \$6000 to the silviculture fund. The total for the financial review was \$6825, including GST. We have initiated payment for the 2019 seedlings. We are on track with our expenses. Donna may need to make some further adjustments, based on the Accountant's report. There is the possibility of having an annual accounting review – the cost of same would have to be considered. Donna may check with another accountant that she deals with regularly to discuss what an annual review would cost. The possibility of needing an annual financial review, for grant applications, is a consideration & it is also something that reduces liability of board members. Donna will send out the financial review from the Accountant to all board members.

Donna moved her report. Seconded: Richard. Carried.

3. Manager's Report

Ray referred to his report. Ray is trying to keep his time as low as possible. He plans to be in the office every Friday. He is breaking down the bidding into 3 components – hauling, logging & construction. The Groeneveld area is full retention. There is a partial retention area around Martens' land.

4. Correspondence

a. Larry received an email from Valemount Minor Hockey, regarding a donation for a raffle. We don't have anything to raffle so will respectfully decline – Larry to respond.

5. Old Business & Business Arising from the Minutes

a. Community Grants fund

Larry received one grant request. Archie has received no requests. Regarding last year's grants, Larry has received one report & another has been sent in to Dunster Community Forest admin. We will keep paper copies of all grant requests. A note will be made on the application to forward all applications to admin at Dunster Community Forest.

6. New Business

a. Community Planning

Ray had a communication with the Dunster Fine Arts School Society regarding a community economic development plan to get people talking about what they want to see moving forward in the community. Ray is interested in waste management systems. To move forward with this, a community conversation

is required. It is possible that we will be the proponent carrying the economic development plan forward. This would create an economic development plan which would be available for potential investors. Ray is unavailable to attend the AGM of the DCA, but would otherwise address this to them. Larry feels that someone would need to be hired to move this forward – Sarah is looking into grants to fund the plan.

b. Community involvement initiative

Richard sent Larry a letter, regarding increasing community involvement/increasing membership – how do we get more members prior to the AGM? Kelly will put Richard's letter on Pete's email list, in the Little McBride paper & The Goat.

c. Draft Bylaws and purpose

The draft bylaws were reviewed. We will need to send out notice regarding the 3 Special Resolutions: 1. to change the name of our organization to Dunster Community Forest Society; 2. to change our purposes as noted; & 3. to change the By-laws. With the new Society Act, all Directors will have to sign an assent form to act as a Director.

The next meeting will be February 21, 2018 at 1900 hrs. The AGM will be March 14, 2018 at 1930 hrs with a Directors meeting at 1900 hrs.

Motion: To adjourn the meeting. Moved: Kelly, Seconded: Chuck. Carried at 2124.

Respectfully submitted,

Kelly McNaughton
DCF Secretary