

Dunster Community Forest Society
Directors Meeting
January 16, 2019

Called to order at 1900 hrs.

Present: Larry Stamm, Chuck McNaughton, Ray Thiessen, Donna Hampson, Ray Johnson, Kelly McNaughton.

1. Adoption of Agenda

Motion to accept the agenda. Moved: Kelly, Seconded: Ray J. Carried.

2. Minutes of the December 18, 2018 Meeting: Read.

Motion: To approve the minutes as amended. Moved: Ray J., Seconded: Chuck. Carried.

3. Treasurer's Report

Donna referred to her report. Land rent is paid for 2019. The internal transfer of \$10,000 to the Grant Fund is done. We have a \$5000 GIC to secure the Visa which we have now been approved for with Scotia Bank -in lieu of the issues acquiring this, Scotia Bank waived the annual fee for the Visa this year. The financial review with TBJ is in process.

Donna moved her report. Seconded: Ray J. Carried.

4. Manager's Report

Ray referred to his report. He was unable to meet the January 23 deadline for the Infrastructure grant, so he will be lining up for the next submission deadline. He is putting a plan together for a gravel pit up C Road – the spatial work will be done in the summer. The gravel pit will be gated. Regarding Tesera Inventory, we will receive an infrared & a regular photography product. We have secured spruce, fir & cedar for the 2020 planting. The Kiwa road is going to be repaired this year, but no extension of the road. MOF contacted Ray regarding DCFS doing a required upgrade of the Kiwa Bridge & a load restriction that they had been put on same, but had not posted. As this is a multi-use bridge, Ray is going to contact Lucille Greene from MOH, regarding this upgrade. The last MOF employee in the valley is retiring in May & Ray is following up on the potential of filling these positions with qualified local people. There are 2 workshop conferences that he is attending this winter -1 is being paid for by MCF & he will report out to them & DCFS; the Northern Silviculture Conference will fall under his professional development with DCFS & he will report out to MCF & DCFS.

Motion: DCFS to pay travel expenses & wages for the time involved for Ray T., to attend the Northern Silviculture Conference in Prince George in February.

Moved: Kelly, Seconded: Donna. Carried.

5. Correspondence

a. Grant applications

Larry has had inquiries but he has not received any applications. One person has inquired regarding submitting 2 education applications -Larry couldn't find anything in the Policy that would prevent same.

6. Old Business & Business Arising from the Minutes

a. Website maintenance

Vincent is working with this. He has had some issues with a weekly update in the system which causes

some disruptions. Ray T. will help direct him regarding the mapping.

b. Banking issues (credit card, investments, service)

The credit card has been issued. Rosina from Scotia Bank advised Donna regarding some locked-in GIC rates. With Integrus Credit Union, all signers would have to go to Prince George to sign for the account.

Motion: To invest \$300,000 with Scotia Bank, in a 6 month locked-in GIC at 2.6%.

Moved: Ray J., Seconded: Donna. Carried.

Donna & Ray T., will get together regarding how to document the investment account.

c. Update of Policy Manual

Larry will do with Kelly.

d. Proposal to manage the Dunster Schoolhouse infrastructure

Larry & Donna attended the DFASS meeting & they accepted this offer in principal. Larry offered to manage the existing NDIT grant. Sarah has volunteered to write the current NDIT grant for the DFASS. The DFASS group had questions regarding what would be involved with the DCFS offer re managing infrastructure. Larry suggested that a group of 3 from the DCFS meet with the DFASS to work out this proposal. Larry, Donna & Ray J., volunteered for this.

7. New Business

a. Set the date of the AGM

March 13, 2019.

8. In Camera session

Motion: To move into In Camera. Moved: Kelly, Seconded: Chuck. Carried at 2026.

Motion: To move out of In Camera. Moved: Chuck, Seconded: Kelly. Carried at 2037.

Next meeting: The next meeting will be February 20, 2019 at 1900 hrs.

Motion: To adjourn the meeting. Moved: Chuck, Seconded: Kelly. Carried at 2038.

Respectfully submitted,

Kelly McNaughton

DCFS Secretary